

Meeting Minutes

Board of Directors of The American Ranch Domestic Water Improvement District  
September 29, 2023 - 1:30 p.m. at  
Improvement District Services, Inc.  
3603 Crossings Drive, Prescott, AZ 86305

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Call to Order – Mark Kaplan, Cynthia Baker, Liz Mahon, David Puglia and Gerry Breuer present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk and Diana King, District Administrator, Improvement District Services, Inc.; Robert Kozak, District Attorney

Executive Session: The Board will convene into Executive Session pursuant to A.R.S. 38-431.03.3 for legal consultation.

Special Meeting:

1. Discussion and action to give direction to legal counsel and/or staff regarding fee structure. The Board asked Mr. Kozak to begin negotiations starting at \$500 per month with a graduating scale, \$600 per month year two and \$750 per month for year three. The Board also wishes to reiterate that the District is charging the business, not the residents of the house.

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.