

Meeting Minutes
Board of Directors of
The High Valley Ranch Domestic Wastewater Improvement District
November 7, 2023 at 1:00 p.m.
Improvement District Services, Inc.
3603 Crossings Drive, Prescott, AZ 86305

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.

Call to Order – Gary Kelley, Ric Nargie and Jacquie McClish present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Robert Kozak, District Attorney.

Executive Session: The Board may convene into Executive Session pursuant to A.R.S. 38-431.03.3 for legal consultation regarding connections and recovering costs.

1. Discussion and possible action to give direction to staff and legal counsel regarding connections .
The District will continue to enforce the current District Ordinance requirements. Jennifer was asked to add the Ordinance verbiage to the sewer permit form.
2. Discussion and possible action to approve June 8, 2023 meeting minutes.
Motion: made by Director Nargie to approve the minutes, second by Director McClish.
Unanimous Approval
3. Discussion and possible action to approve the checks written in June, July, August and September 2023.
Motion: made by Director McClish to approve the checks, second by Director Nargie.
Unanimous Approval
4. Discussion and possible action regarding account balances and expenses.
The report was reviewed. No action taken.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.