

# **BIG PARK WW IMPROVEMENT DISTRICT - FINANCE COMMITTEE**

## Meeting Agenda

**Location:** Ranger Station Admin Office, 8375 AZ-179, Sedona, AZ 86351

**Start Time:** 9:00am

**Date:** Wednesday, January 3, 2018

### **Topics to be discussed:**

1. Review and edit the presentation for Sundance Townhomes.
2. Review our Reuse Water Agreement and Renewal Rates for 2020 – continued discussion.

### **Other Topics for possible Discussion or Action:**

- \* Reuse Water agreement with VOCA.
- \* Recommended a minimum O&M reserve Fund Balance.
- \* Identify and discuss target areas for future sewer line expansion and sources of funding.
- \* Review all current, or pending contracts and agreements.
- \* Discuss RFP Process for all contracts in excess of \$\_\_\_\_\_.
- \* Review all accounting practices procedures.
- \* Engage in ongoing efforts to develop new revenue opportunities, and expense reduction opportunities.
- \* Assist with the preparation of the annual Budget.
- \* Analyze the long-term financial strength of the District and maintain a rolling three year financial projection of District revenue and expenses.
- \* Review of the annual audit with the auditor.
- \* Develop a District Policy and Procedure Manual.

Finance Committee Meeting Guidelines: The meeting will be held in accordance With A,R.S. Title 38 Open Meeting