

Notice of Meeting and Agenda

**Board of Directors of The Highland Pines Domestic Water Improvement District
May 10, 2018, 10:30 a.m. at
Improvement District Services, Inc.
3603 Crossings Drive Prescott, AZ 86305**

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

1. Discussion and possible action regarding a request by Yavapai County Development Services for the as built packet, certificate of completion, and testing data for the 2012 project to replace water mains in Highland Pines.
2. Discussion and possible action regarding an update on the project to upgrade District water lines with the assistance of the WIFA Planning and Design Technical Assistance fund.
3. Discussion and possible action to adopt the Fiscal Year 18/19 tentative budget, rates and fees, and if applicable, set the hearing date and time.
4. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, collections, direction to the Clerk for future agenda items and other administrative issues.
5. Discussion and possible action regarding the recruitment of new board members.
6. Discussion and possible action regarding administrative issues to include:
 - a) Approve meeting minutes of February 12, 2018;
 - b) Approve checks written between February and April 2018.
7. Presentation from Director Kullas regarding the maintenance of the water system.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.