

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District April 18, 2018 – 2:00 p.m. at Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Call to Order, 2:00 P.M. Dave Norton, Paul Gazda, Ruth Kane, Joanne Johnson, and Ann Crossland present.

Also present and participating: Dakota King and Diana King, District Administrators, Improvement District Services; Mark Price, Green Earth; and 5 members of the community.

Pledge of Allegiance – By Dakota King

1. Discussion and possible action regarding the field reports from Green Earth for January, February and March 2018. Representatives of Green Earth LLC and All-American Road may be called upon to speak during this agenda item. (Audio 0:02:02)

No action taken.

2. Discussion and possible action regarding an update on the RRREMD alternative weed spray program. Representatives of Green Earth LLC and All-American Road may be called upon to speak during this agenda item. (Audio 0:03:38)

Public Comment

Marc Fuller (Audio 0:17:20)

Marty Landa (Audio 0:22:40)

Motion: made by Vice-Chairman Gazda to continue to fund the Alternative Spray Program to June 30, 2018, funding not to exceed \$3,000 additional, second by Director Crossland. 4 yays, 1 nay by Director Johnson. Motion passes. (Audio 0:25:21)

3. Discussion and possible action regarding a proposal from the Rotary Club to plant additional trees along SR179. Representatives of Green Earth LLC may be called upon to speak during this agenda item. (Audio 0:28:57)

No action taken.

4. Discussion and possible action regarding sidewalk cracks, edges, and erosion areas as possible pedestrian hazards and maintenance issues. Representatives of Green Earth LLC and All-American Road may be called upon to speak during this agenda item. (Audio 0:38:20)

Motion: made by Vice-Chairman Gazda to refer the question of ADA compliance on the erosion to the District Attorney, second by Director Kane. Unanimous Approval. (Audio 0:49:19)

Motion: made by Chairman Norton to respectfully decline ADOT's offer of the granite rock, second by Director Johnson. Unanimous Approval. (Audio 0:59:37)

5. Discussion and possible action regarding establishing a local representative for RRREMD road issues. Representatives of Green Earth LLC may be called upon to speak during this agenda item. (Audio 1:00:24)

No action taken.

6. Discussion and possible action to adopt the tentative FY 18/19 budget and, if appropriate, set the hearing date and time. (Audio 1:04:32)

Motion: made by Vice-Chairman Gazda to adopt the tentative FY 18/19 budget with the revisions labeled in the document titled "Proposed FY 18-19 Budget Changes (by Paul Gazda)", second by Director Kane. Unanimous Approval. (Audio 1:17:06)

Motion: made by Director Kane to set the hearing date and time for May 16, 2018 at 2:00 PM, second by Director Johnson. Unanimous Approval. (Audio 1:20:02)

Public Comment

Marty Landa (Audio 1:20:53)

Dana Galbavy (Audio 1:21:38)

7. Discussion and possible action regarding a proposal from Marty Aronson of the Oak Creek Factory Outlet to move the bench and trash can on the corner of Jacks Canyon Road and SR179. Marty Aronson or a representative may be called upon to speak during this agenda item. (Audio 1:22:00)

No action taken.

8. Discussion and possible action regarding replacement of the banners on the RRREMD light poles. Presentation by Tom Graham or alternate representative of All-American Road. (Audio 1:27:47)

No action taken.

9. Discussion and possible action regarding the acquisition of a map of the RRREMD boundaries. (Audio 1:29:20)

No action taken.

10. Discussion and possible action regarding the inclusion or exclusion of an All-American Road representative during Green Earth agenda items. (Audio 1:37:20)

Motion: made by Director Kane that Director Johnson act as a representative between the All-American Road and RRREMD, second by Director Crossland. Unanimous Approval. (1:44:10)

11. Discussion and possible action to approve the alteration to the meeting preamble to match information in the approved Rules of Order. (Audio 1:44:55)

Motion: made by Vice-Chairman Gazda to accept the alteration to the meeting preamble, second by Director Johnson. Motion withdrawn. Item tabled to next public meeting. (1:45:26)

12. Discussion and possible action to approve the meeting minutes of January 17, 2018. (Audio 1:54:42).

Motion: made by Director Johnson to approve the meeting minutes of January 17, 2018 as revised, second by Director Kane. Unanimous Approval. (1:57:05)

13. Discussion and possible action to approve warrants written in January, February, and March 2018. (Audio 1:57:36)

Motion: made by Director Johnson to approve warrants written in January, February, and March 2018, second by Director Kane. Unanimous Approval. (1:58:25)

14. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities and direction to the Clerk for future agenda items. (Audio 1:58:40)

No action taken.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Motion: made by Director Johnson to adjourn, second by Director Crossland. Unanimous Approval. (2:04:57)

Red Rock Road Enhancement Maintenance District
Fiscal Year 2018/2019 Tentative Budget

Adopted 4/18/18

Exhibit A

EXPENSE		FY 17/18 Budget	Actual as of 4/1/2018	12-month Estimate	FY 18/19 Budget
1	Administrative Services	\$6,768	\$10,152	\$13,536	\$13,536
2	Additional Admin Svcs.	650	588	885	900
3	Attorney Services	5,000	0	0	3,000
4	Bank Charges	150	0	0	150
5	Elections	0	0	0	8,000
6	Fees & Registration	450	65	87	450
7	Insurance	7,350	1,665	2,220	7,350
8	Self insured	15,000	0	0	15,000
9	Meeting facility rental	270	135	225	270
10	Professional Services	2,300	0	0	0
11	Publishing	500	0	0	1,000
12	Director's Compensation	2,250	1,125	1,875	2,250
13	Landscape Maintenance:				
14	Monthly Maintenance	60,000	45,000	60,000	60,000
15	Backflow Testing	150	0	0	150
16	Landscape Supplies	5,000	0	0	0
17	Repairs & Replacement	5,000	1,755	2,340	8,000
18	Alternate Product Initiative	0	1,814	2,419	9,000
19	Lighting Maintenance	2,500	0	0	2,500
20	Timers	300	0	0	300
21	Contracted Services	1,500	0	0	1,000
22	Blue Stake	500	0	0	500
23	Electricity	3,200	1,694	2,259	2,600
24	Water	3,000	1,294	1,725	2,500
25	Website	1,500	35	35	35
26	Recording Services	750	48	48	50
27	Emergency Maintenance	2,000	0	0	2,000
28	Capital Replacement Reserve	<u>83,477</u>	<u>0</u>	<u>0</u>	<u>50,169</u>
29	<i>subtotal</i>	\$209,565	\$65,370	\$87,654	\$190,710
30	Contingency	<u>20,957</u>	<u>145</u>	<u>2,145</u>	<u>19,000</u>
31	Total Expenses	\$230,522	\$130,885	\$177,453	\$209,710

REVENUE		FY 17/18 Budget	Actual as of 4/1/2018	12-month Estimate	FY 18/19 Budget
32	Ad Valorem Tax	90,000	67,172	90,000	90,000
33	Interest	<u>600</u>	<u>1,004</u>	<u>1,333</u>	<u>1,000</u>
34	Total Revenue	90,600	68,176	91,333	91,000