

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District
September 21, 2016 – 2:00 p.m.at
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

Call to Order – Mark Mumaw, Dave Norton, Ruth Kane, Joanne Johnson and Paul Gazda present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk, Improvement District Services, Inc.; Diana King and Dakota King, District Administrators, Improvement District Services, Inc.;

Pledge of Allegiance

1. Discussion and possible action regarding the field reports from Green Earth for June, July & August 2016. Chairman Mumaw asked if there were questions. Director Norton said he thinks the Board may want to consider buying more trash can lids. Director Johnson said she felt the report was very thorough. Director Gazda asked about the repair of the sign and plants that were damaged in an accident. Director Gazda asked a question about a chemical in the report. Director Norton asked if there was an accident report filed. Jennifer said there was not a report filed. It was suggested to have the local Deputy attend the next meeting. Director Norton also noted that ADOT is replacing the signs and should have a copy of the report.
2. Discussion and possible action regarding RRREMD Board communication with Legal Counsel. Director Gazda read the document he prepared.
Motion: made by Director Norton to approve the document with the suggested revisions to paragraph 3, second by Director Johnson. Director Norton withdrew his motion.
Motion: made by Director Norton to approve the policy for communication with the District's legal counsel with the following modifications: insert in paragraph 3 be included, 2 words changed in paragraph 3 and deletion of paragraph 5, second by Director Johnson.
Unanimous Approval
3. Discussion and possible action regarding a new RRREMD website requirements and services. Barb Gordon said she believes that she has the right to communicate with any Board Member and she thinks the recordings of the meetings are important. Director Johnson asked if Resultz Digital could help IDS with upgrading their website. Debra Emmanuelle thinks there should be one email to contact all members. Chairman Mumaw suggested getting legal counsel's advice on emailing on a third party website. Barb Gordon said she doesn't care if the recordings are available forever.
4. Discussion and possible regarding renewal for the Holiday Lighting program requested by SVBA. Director Norton said the Sedona Village Business Association is requesting the District renew their application for holiday lighting.
Motion: made by Director Norton to approve the SVBA's request to allow them to connect into the District's electric for the holiday lighting, second by Director Johnson.
Unanimous Approval
5. Discussion and possible action regarding a request by Pine Realty for ADOT right-of-way work. Director Norton will contact Pine Realty for more information on their plan.
No action taken
6. Approve meeting minutes of June 15, 2016.
Director Gazda proposed some changes to the minutes

Motion: made by Director Norton to approve the June 15, 2016, minutes as amended by Director Gazda on items 1, 4, 5 and 7, second by Director Gazda.

Unanimous Approval

7. Approve warrants written in June, July & August 2016.

Director Gazda asked about the cost for copying invoices. Jennifer Bartos said there will be an extra charge for copying invoices. Director Norton, Johnson and Kane said they do not want to see individual invoices.

IDS was directed to not include copies of invoices in agenda packets.

Motion: made by Director Gazda to approve the list of warrants, second by Director Johnson

Unanimous Approval

8. Staff Report – Election Mailing

Next Board Meeting will be November 28, 2016, meeting to canvas the election 1:00, small conference room at VOCA. The next regular meeting will be January 18, 2017 at 2:00 p.m. at the Fire Station.

Meeting ended 4:29

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.