

Study Session Minutes  
Board of Directors of the Big Park Domestic Wastewater Improvement District  
August 15, 2016 - 1:00 p.m.  
Village of Oakcreek Clubhouse, 690 Bell Rock Blvd., Sedona, Arizona

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301. Pursuant to A.R.S. § 38-431.03, the Board of Directors may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Board of Directors may resume the meeting, open to the public, to address the remaining items on the agenda.*

Call to Order - Lee Meiner, David Sheets, Ruth Kane, Joanne Johnson, Dorothy VandeLinde, David LaFrance and Moneesh Chatterjee present.

Also present and participating in the study session: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.

For discussion only – The Board will consider its position to extend, modify and/or renew the operations contract with Environmental Biomass Services.

Vice-Chairman Sheets said the purpose of the meeting is to provide information for the Board to discuss and then consider a recommendation on the contract. Research by the committee was presented to the Board regarding the current average wages paid for the grade levels of wastewater operators. Additional research was conveyed regarding possible business expenses necessary for that operation. Options were presented that included staying at the current contract price, fixed contract price to current contractor, issuing RFP's, hiring another contractor direct and having District employees. A survey of each Board Member's thoughts was recorded. It was decided that the committee members will contact Brad for a meeting to discuss and possibly negotiate a new contract and price. Director Kane said she would like to meet with Brad to discuss the contract. It was agreed by the majority of the Board that Director Kane should not meet with Brad before the committee met with him and discussed their findings.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.