

Meeting Minutes
Board of Directors of
The High Valley Ranch Domestic Wastewater Improvement District
July 25, 2013 - 4:30 p.m. at
Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

1. Call to Order – Betty Higgins, Gary Kelley and Brad Fain present.

Also present and participating in the meeting were Garey Seigerman, Rancho Vista resident and Jennifer Bartos, District Clerk/Administrator and Karen Davis, Administrator, Improvement District Services, Inc.

2. Discussion and possible action to elect a Chairman and a Vice-Chairman if applicable.
Motion: made by Director Fain to nominate Betty Higgins as Chair and Gary Kelley as Vice-Chair, second by Director Kelley.
Unanimous Approval
3. Discussion with new Board Members regarding District function and operations.
No discussion
4. Discussion and possible action regarding the open positions on the Board of Directors.
Motion: made by Director Fain to appoint Garey Seigerman to the open position on the Board, second by Director Kelley.
Unanimous Approval
5. Discussion and possible action to adopt the Fiscal Year 2013/2014 Tentative Budget and set the hearing date and time.
Motion: made by Director Kelley to adopt the Fiscal Year 2013/2014 budget and set the hearing date and time as August 21, 2013 at 4:00, second by Director Fain.
Unanimous Approval
6. Discussion and possible action to tentatively approve an Ordinance amendment correcting the District office location and contact information and if applicable set the hearing date and time.
Motion: made by Director Seigerman to adopt the Ordinance amendment and set the hearing date and time as August 21, 2013 at 4:00, second by Director Kelley.
Unanimous Approval
7. Discussion and possible action to approve the meeting minutes of May 2, 2013.
Motion: made by Director Fain to approve the meeting minutes, second by Director Kelley.
Unanimous Approval
8. For Discussion Only: Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. Two minutes will be allowed for each speaker.