

## Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District  
June 18, 2013 – 2:00 p.m. at  
Village Of Oak Creek Community Center, 690 Bell Rock Boulevard, Sedona, Arizona

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.*

1. Call to Order – Dave Norton, Steve Fiedler, Richard Sidy and Mark Mumaw present. Joanne Johnson absent.

Also present and participating in the meetings: Jennifer Bartos, District Clerk/Administrator and Karen Davis, Administrator, Improvement District Services, Inc.; Tom Graham, Chairman of the All American Road Committee; Dave Grondin, Green Earth, LC

### Hearings:

Open Public Hearing on the Fiscal Year 2013/2014 Budget

Dave Grondin said he thought it was a good budget. Tom Graham said he agreed with Mr. Grondin.

Close Public Hearing on the Fiscal Year 2013/2014 Budget

Motion: made by Director Mumaw to close the public hearing, second by Director Fiedler.

Unanimous Approval

### Convene into Special Meeting:

2. Action on Fiscal Year 2013/2014 Final Budget and possible adoption of Resolution No. 2013-1.

Motion: made by Director Mumaw to adopt the budget and Resolution 2013-1, second by Director Fiedler.

Unanimous Approval

Motion: made by Director Mumaw to close the special meeting and convene into regular meeting, second by Director Fiedler.

Unanimous Approval

### Convene into Regular Meeting:

3. Discussion with an ADOT representative regarding the District's agreements, permit obligations and future needs.

No ADOT representative attended the meeting. Jennifer told the Board that she wrote a letter to the ADOT Director telling him of the problems we have experienced trying to get an ADOT representative at the meetings. She said she was unable to get anyone to attend the meeting today. Some of the questions the Board has for ADOT:

How do we replace poles?

If there is an accident and there is damage to our property what is the procedure?

Who and where do we report accidents or damage?

How can we get a permit faster than 3-months, i.e.: for tree maintenance

Encroachment permit renewal

What is the District's liability if a tree has fallen in the road, who is responsible to pay for the removal?

Can the District require a permit to work in the enhancement area?

4. Discussion and possible action regarding the status of the Century Link Project.

Karen said she put a call in for Sam that the Board would be interested in a final walk through.

Director Fiedler said there are plants they removed or destroyed that have not been replaced.

5. Discussion and possible action regarding a letter to the newspaper.  
Chairman Norton said he wrote a letter for the newspaper  
Table to next meeting
6. Discussion and possible action regarding tree service for care and pruning.  
Dave Grondin said he can only prune trees up to 12' tall. He said that he typically will hire a subcontractor to do any trimmings of taller trees. Dave said he did not feel the District would need to have large tree work done for many years. This would be in addition to his current contract.
7. Discussion and possible action regarding the current landscape contract and duties as assigned to Green Earth, LLC and tasks for a future contract modification and possible renewal.  
It was recognized that at this time there is no need for large tree pruning or spraying.  
Director Fiedler has a concern that there is an aphid infestation on the plants. Dave Grondin suggested lady bugs and lace wings. Dave will order predator bugs.  
Motion: made by Director Mumaw to approve the contract with Green Earth LC and extend to 2015, second by Director Fiedler  
Unanimous Approval  
Dave said there is a problem with the irrigation line for the trees near Rojo.
8. Discussion and possible action regarding the Administrative Services Staff Report from Jennifer Bartos and Karen Davis of Improvement District Services, Inc. regarding staff activities, District financials and direction to the Clerk for future agenda items.  
Karen told the Board that Brad Bowers had a hard time getting the correct pedestrian light bulbs sent to him. He has replaced two bulbs but there are other electrical issues he must address with some of the remaining poles.
9. Approve meeting minutes of May 21, 2013.  
Motion: made by Director Mumaw to approve the meeting minutes, second by Director Sidy.  
Unanimous Approval
10. Approve warrants written in May 2013.  
Motion: made by Director Mumaw to approve the warrants written in May, second by Director Sidy.  
Unanimous Approval

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.