

Meeting Minutes

Board of Directors of The High Valley Ranch Domestic Wastewater Improvement District
June 14, 2016, 1:30 p.m. at
Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

Call to Order – Betty Higgins and Gary Kelley present. Brad Fain present telephonically.

Also present and participating in the meeting: Jennifer Bartos, District Clerk, Improvement District Services, Inc.

Hearings:

Open Public Hearing on the Fiscal Year 2016/2017 Budget
Close Public Hearing on the Fiscal Year 2016/2017 Budget

Open Public Hearing on District Fees and Rates
Close Public Hearing on District Fees and Rates

Convene into Special Meeting:

1. Action on the Fiscal Year 2016/2017 Final Budget and possible adoption of Resolution No. 2016-1.
Director Kelley noted that the budget line item for installing the flushing valve may not be necessary as planned. He said he would like to discuss this installation with Bob Hanus, which may save the District money.
Motion: made by Director Kelley to approve the budget and adopt Resolution 2016-1, second by Director Fain.
Unanimous Approval
2. Action on Fiscal Year 2016/2017 District Fees & Rates and possible adoption of Resolution No. 2016-2.
Motion: made by Director Kelley to approve the rates and fees and adopt Resolution 2016-2, second by Director Fain.
Unanimous Approval

Convene into Regular Meeting:

3. Discussion and possible action regarding the open positions on the Board.
No action taken
4. Discussion and possible action regarding administrative issues to include:
 - a) Approve meeting minutes of May 10, 2016.
Director Kelley asked to have his name corrected.
Motion: made by Director Kelley to approve the meeting minutes as amended, second by Director Fain
Unanimous Approval
 - b) Approve warrants written in May 2016.
Motion: made by Director Kelley to approve the warrants, second by Director Fain.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.