

Meeting Minutes

Board of Directors of the Highland Pines Domestic Water Improvement District
June 06, 2016, 5:30 p.m. at
The End of Rock Haven (Cul-de-sac), Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

Call to Order – Jim Kullas, Celia Carr, Dave Bernard and Robert Hafen present. Sandra McClintock absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk and Dakota King, District Administrator, Improvement District Services, Inc.

Hearings:

Open Public Hearing on the Fiscal Year 2016/2017 Budget
Chairman Kullas opened the hearing.

Jerry Woodward asked about the revenue. Ken Karkula asked about the GIS project. Holly Bosch asked about the fund balance. Marty Borgelt asked about the election costs.

Close Public Hearing on the Fiscal Year 2016/2017 Budget

Open Public Hearing on District Fees and Rates

Chairman Kullas opened the public hearing.

The Board discussed raising the Girl Scout Camp rates.

Close Public Hearing on District Fees and Rates

Convene into Special Meeting:

1. Action on the Fiscal Year 2016/2017 Final Budget and possible adoption of Resolution No. 2016-1.
Motion: made by Director Barnard to approve the budget and adopt Resolution 2016-1, second by Director Hafen.
Unanimous Approval
2. Action on Fiscal Year 2016/2017 District Fees & Rates and possible adoption of Resolution No. 2016-2.
Motion: made by Director Carr to approve the budget and adopt Resolution 2016-2, second by Director Barnard
Unanimous Approval
4. Presentation by Robert Hafen on the water loss report.
Chairman Kullas said that Director Hafen has been investigating consumption and the usage from the City water meter.

5. Discussion and possible action to approve the meeting minutes of May 9, 2016.
Motion: made by Director Carr to approve the meeting minutes, second by Director Barnard.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Marty Borgelt said that the hearing notice and budget were not published on the website. Jennifer Bartos told her that both the hearing notice and the budget have been posted on the website for more than a month.