

Meeting Minutes

Board of Directors of The American Ranch Domestic Water Improvement District
June 6, 2016, 10:00 a.m. at
The American Ranch – Ranch House, 9500 American Ranch Road, Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.

Call to Order – Monte Anderson, Bill Yates and Jason Gisi present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk, Improvement District Services, Inc.; Bob Hanus, District Operator, Western Environmental Tech; Cynthia Baker, property owner.

Hearings:

Open Public Hearing on the Fiscal Year 2016/2017 Budget
Chairman Anderson opened by hearing.
Close Public Hearing on the Fiscal Year 2016/2017 Budget

Convene into Special Meeting:

1. Action on the Fiscal Year 2016/2017 Final Budget and possible adoption of Resolution No. 2016-1.
Motion: made by Director Yates to adopt the budget and Resolution 2016/2017, second by Director Gisi.
Unanimous Approval
2. Discussion and possible action regarding District rates and fees, and if appropriate set the hearing date and time.
Item tabled until after the HOA meeting.
3. Discussion and possible action regarding the status of conjoint open session with the American Ranch HOA Board.
The meeting will be held later in July.
4. Discussion and possible action regarding properties with private wells and possible adoption of a private well policy.
Item tabled until after the HOA meeting.
5. Discussion and possible action regarding Ordinance Amendments and if appropriate set the hearing date and time.
Item tabled until after the HOA meeting.
6. Discussion and possible action regarding the monthly operations report from Bob Hanus of Western Environmental Technologies regarding the operation and maintenance of the water and sewer facilities and status of projects.
Bob said the new alarm system should be up and running by the 3rd week in June. Bob will research the cost of smart meters for the next meeting.

7. Discussion and possible action to accept Larry Schroer's resignation from the Board of Directors due to the sale of his house and possible action regarding the current open positions.
Motion: made by Director Yates to accept Larry Schroer's resignation, second by Director Gisi.
Unanimous Approval
Motion: made by Director Yates to appoint Cynthia Baker to the open position on the Board of Directors, second by Director Gisi.
Unanimous Approval

8. Discussion and possible action regarding administrative issues to include:
 - a) Future Meeting Dates to include a public meeting/social in the fall;
First Wednesday of the first month in every quarter, except the July 2016,
 - b) Approve meeting minutes of May 12, 2016;
Motion: made by Director Yates to approve the minutes, second by Director Gisi.
Unanimous Approval
 - c) Approve warrants written in May 2016.
Motion: made by Director Yates to approve the warrants, second by Director Gisi.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.