

## Meeting Minutes

Board of Directors of the Big Park Domestic Wastewater Improvement District  
May 15, 2013 - 10:00 a.m.  
Wastewater Treatment Plant, 100 Hutson Lane, Sedona, Arizona

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.*

1. Call to Order – Ruth Kane, Woody Ano, Lee Meiner, Dorothy VandeLinde, Joanne Johnson and Martha Nohowec. David Sheets absent.

Also present and participating in the meeting were: Jennifer Bartos, District Clerk / Administrator and Karen Davis, Administrator, Improvement District Services, Inc.; Chris Kramer, Dickinson Wright Mariscal & Weeks, District's Legal Counsel.

Motion: made by Director Johnson to convene executive session, second by Vice-Chairman Ano.  
Unanimous Approval

2. The Board may vote to convene into \*Executive Session pursuant to A.R.S. 38-431.03.7 for discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Discussion and consultation with the District's attorney for legal advice and to consider the District's position and instruct its attorney regarding pending or contemplated litigation: BPDWWID v. Gilgoff et. al., CV201280328; BPWWID v. Gilgoff, et al., CV201280329; BPWWID v. Gilgoff, et al., CV201280330; BPWWID v. Camino del Diamante, et al., CV201280331; BPWWID v. Easterday, et al., CV201280332. A.R.S. §38-431.03(A)(3) & (4).

\*During an executive session the public will be asked to leave the meeting room\*

Motion: made by Director Johnson to convene into regular meeting, second by Director Meiner  
Unanimous Approval

3. Discussion and possible action to give direction to staff and the District's Attorney for the above item.

It was confirmed that the District needs the additional property and the Board intends to complete the condemnation process.

No action taken

4. Discussion and possible action regarding the treatment plant modification project.

The prequalification of contractors was discussed.

No action taken

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.