

Meeting Minutes of Special Meeting

Board of Directors of the Big Park Domestic Wastewater Improvement District

January 6, 2017 - 10:00 a.m.

Improvement District Services, 1965 Commerce Center Circle, Suite A, Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301. Pursuant to A.R.S. §38-431.03, the Board of Directors may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Board of Directors may resume the meeting, open to the public, to address the remaining items on the agenda.

All or some Board Members may be present telephonically.

David LaFrance, David Sheets, Moneesh Chatterjee, Dorothy VandeLinde, Joanne Johnson, Ruth Kane, Lee Meiner, Dave Dirren, Sunrise Engineering; Dakota King and Jennifer Bartos, Improvement District Services, Inc.

Call to Order

1. Discussion and possible action to declare an emergency and award a contract to JNL Construction for the removal of lift station #7.

Chairman Meiner - project has gone on too long and caused an emergency. Questions regarding summation – small print. 5 bidders – Tiffany \$220,103 / Kincade \$237,797 / McDonald Bros. \$157,833 / T&T \$201,730 / J&L \$129,157. Additional cost outside of contracts total at the bottom. Dave Dirren said now there is an additional \$2,000 added to contingency line of \$15,837 for construction observation and construction staking to the engineers estimate. Director Chatterjee clarified that the \$18,000 should be added to the contractor's bids. Director Johnson confirmed that the Board wants updates on the costs and the project status. Total contractor's price should now be \$189,973. The estimated construction time will be 12 days for the golf course portion of the project, but the construction in the street and removal of the lift station will continue the construction time for about 30 days total. Chairman Meiner asked for a timeframe. Monday 1/9 to start survey at Crown Ridge Road, make connection up to the first cart path and about 50' of pipe and cap it. Then he will move to the other side and pot holing. The contractor will lay pipe and bury it as he goes. The contractor will work through the weekend of 1/21 & 1/22. The construction deadline is 2/7. There is a penalty of \$432.00 per day for not completing in that timeframe. Director Kane asked if the sod could be saved and replaced after the trench is finished. New sod will be ordered to replace on the golf course. Dave Dirren was asked to talk to Jeremy at SGR to confirm that acts of God are excluded for liquidated damages. If SGR does not agree then the project will be postponed another year. Jennifer said she talked to Brad and he said he can keep this lift station running another year.

Motion: made by Director Johnson to approve the bid from JNL Construction in the amount of \$129,157 subject to an agreement with SGR to include weather or acts of God as acceptable reason for delays in construction, second Director VandeLinde.

Unanimous Approval